

Art Exhibit Policy

Tom Green County Library • San Angelo, TX

Purpose

The Tom Green County Library (TGCL) seeks to provide access to educational, informational and cultural resources to the community. In light of this purpose, TGCL encourages artistic and cultural interests of the community by providing a showcase for art by community and regional artists.

Space

The primary exhibit space for art within the TGCL is the gallery at the Central Library located at 33 W. Beauregard. The gallery space, located next to the Check Out Desk and behind the Friends of the Library Bookstore, is approx. 55 linear feet of wall hanging space, with a wire hanging system. The space is climate controlled during library hours; however the AC/Heat will be turned off when the gallery is closed. Gallery hours will be same as Library hours, which are currently Monday – Thursday 9am – 9pm, Friday 9am – 6pm, and Saturday 9am – 5pm.

Requests to display 3-dimensional material will not be considered as we do not have a sufficient space to display such materials.

Selection Process

The Library Art Selection Committee (LASC) will convene twice a year and includes representatives from the community and library staff. The LASC will notify artist before their meeting, and requests that artists send them pictures of their work. The LASC will then review the applications and pictures, and will notify those artists who are chosen to display.

The Committee seeks art that represents the diversity of our community and varied artistic styles and mediums. Potential exhibitors must show the committee examples of the pieces they plan on exhibiting by sending photos or slides of the pieces. The Committee reserves the right to decline an applicant based on lack of pieces.

The exhibitor will not display art for sale during the time frame of the exhibit, and is expected to keep all art displayed through the duration of the scheduled exhibit. The exhibitor must post names of the artists and may include contact information that permits the public to contact an artist privately to discuss purchasing a piece of artwork. The exhibitor may also leave a price list for the pieces being shown with the library as a reference resource for answering viewer's questions.

Exhibit space is available to groups and individuals on an equitable basis. The TGCL has first priority for use of exhibit space and reserves the right to change an exhibitor's date of showing if necessary. The Committee will consider a wide range of artistic expression in deciding on potential exhibitors. However, in deciding the suitability of any work, the Committee is particularly mindful that the display area is used by all segments of the community and all age groups. Exhibits may not include defaming or obscene materials as defined by the U.S. Supreme Court or material which would lead to breach of peace or which advocates the violation of State criminal laws. It is not the intent that the exhibit space be used for advertising for commercial enterprises or political candidates. The views in the works exhibited are those of the artists and

are not necessarily those of the Selection Committee or the Library. The Library Director reserves final approval over any recommendation of the Selection Committee.

Artists interested in participating may complete an "Art Gallery Exhibition Application" at any time throughout the year and will be notified when the next review will be scheduled.

Exhibition Procedures

Within two weeks of being notified that a submission was accepted for exhibition, the artist must contact the Exhibit Coordinator to arrange possible exhibit dates and final selection of works to be displayed. Exhibit dates will be scheduled on a first come first serve basis.

All art must be suitably framed, with hanging apparatus (screw eyes and wire). Work that is fragile in nature or whose framing or display arrangement is of questionable durability may be rejected. The Library will provide a wire hanging system from which to showcase the art, but we will not have staff available to hang the art. For each work, the artist is to provide a display card or title label indicating the name of the work, artist's name and medium.

At least two weeks prior to installation, artists are responsible for submitting a completed "Library Release Form" and the "Exhibitor's Inventory" listing all works that are to be shown. The listing must include the artist's name and telephone number. Artists are also requested to include a brief biography and artist's statement.

The exhibitor is responsible for the installation and dismantling of the exhibit as scheduled with the Exhibit coordinator. The exhibitor assumes total responsibility for the transportation of all work to and from the Library. If the Library must dismantle an exhibit because it is not removed as scheduled, the Library is not responsible for any damages to the artwork. The Library does not provide staff to serve as attendant's during an exhibit. The provision of an attendant (if desired) is the responsibility of the exhibitor. The Library does not have sufficient storage for materials and will dispose of exhibit materials if they are not picked up within a reasonable amount of time.

Liability

The exhibitor must complete and sign a "Library Release Form" that unconditionally releases the County of Tom Green, its elected and appointed officials and employees, the Tom Green County Library, and the Library Art Selection Committee from any liability in connection with the exhibit. The Library does not accept liability for damages, losses or theft to the materials exhibited. The exhibit space must be left in satisfactory condition. Exhibitors using the space assume liability for damages to City and/ or County property resulting from said usage, as assessed by the City and/or County.

The Tom Green County Library is a public entity, therefore all art displayed in the library will be considered public for the time that is displayed there. The County of Tom Green, its elected and appointed officials and employees, the Tom Green County Library, and the Library Art Selection Committee cannot be held responsible for any photographs taken of the art while it is on display at the library.