



Volunteer Services Program ♦ 113 W. Beauregard ♦ San Angelo, TX 76903 ♦ 325-655-7321

Volunteer Application for Adults

If you are under 18 years old, please complete the Volunteers Application for High School Students

Personal Information

Name: _____

Address: _____

City: _____ Zip: _____

Day Phone: _____

Evening Phone: _____

E-mail Address: _____

Gender: Male Female

Emergency Contact

Name: _____

Address: _____

Relationship: _____

Day Phone: _____

Evening Phone: _____

Employment and Volunteer Information

Employment Status: Employed Retired Student Unemployed Homemaker

Current Employer & Position: _____

Employment History (past 5 years- use back of page if necessary): _____

Volunteer Experience: _____

Hobbies and Skills: _____

Highest Level of Education: High School Vocational /Tech Undergraduate Graduate

Knowledge of Foreign Languages

please indicate your skill level as follows: B=Basic I=Intermediate F=Fluent

Language	Speak	Read	Write

Volunteer Service Interests- please check which areas you would be interested in volunteering for. We will do our best to place you in the areas you prefer, but cannot guarantee placement.

- | | |
|---|--|
| <input type="checkbox"/> PALS Program- Delivering books to homebound patrons and visiting with them | <input type="checkbox"/> Assist with children's programming |
| <input type="checkbox"/> Main Library Welcome Desk Volunteer | <input type="checkbox"/> Assist with Young Adult programming |
| <input type="checkbox"/> Teach or assist in computer classes | <input type="checkbox"/> Help with the processing and cleaning of books, and assist technical services |
| <input type="checkbox"/> Help shelve books / keep shelves in order | <input type="checkbox"/> Be a library page, assist staff as needed |
| <input type="checkbox"/> Load carts, and help with circulation duties | <input type="checkbox"/> Assist the Tom Green County Friends of the Library |

Your Availability - Please indicate which days and what time you are available.

Monday _____ Thursday _____
Tuesday _____ Friday _____
Wednesday _____ Saturday _____

Where would you like to be assigned? Main Branch West Branch North Branch

How long do you plan to serve as a volunteer? _____

Within the past 10 years, have you been convicted of a crime? Yes No

If YES, please state the date, place and nature of the offense(s). *Volunteer applicants must consent to a criminal history check by the Texas State Patrol*

Volunteer Expectations and Confidentiality Agreement

I have read and understand the Library Confidentiality Agreement and what is expected of me as a volunteer. I will abide by the volunteer handbook, and must be able to perform the duties of the job described effectively. If I cannot perform my duties effectively, or have breached the confidentiality agreement, then I will be asked to leave the Library Volunteer Services Program.

Applicant Signature _____ **Date** _____

<p>For Library Staff Use</p> <p>Placement: Location: _____ Position: _____ Date: _____</p> <p>Supervisor: _____</p> <p>Comments: _____</p> <p>Date resigned: _____</p>	Page 2 of 2
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